

Compliance map

Find every rule that applies, see how binding it is, then build it in and prove it.

BAND	WHERE IT COMES FROM	EXAMPLE IN A CITY SERVICE	WHO HELPS
Must	Laws and regulations	Data protection, accessibility	Legal, the data protection officer
Agreed	Contracts and the standards they bind	Card payment security rules	Procurement, the supplier
Expected	Codes of conduct, own promises	Staff conduct code, climate targets	HR, sustainability lead
Chosen	Voluntary standards and methods	A project management guide	The project office

Our own map, from binding to voluntary. The law and contract decide what binds, not this table.

WHAT IT IS

Our own tool. It sorts each rule by how binding it is: **must** (laws), **agreed** (contracts), **expected** (codes, own promises), **chosen** (voluntary standards). Each rule may be a threat or an opportunity. A regulator is a stakeholder: inform and engage it, never escalate to it.

HOW IT WORKS

- 01 Identify:** scan law, contracts, codes and policies; ask experts.
- 02 Plan:** give each rule an owner and a requirement, clause or test.
- 03 Check:** keep evidence, pass audits, watch for changes.

MID-LEVEL · WORKED EXAMPLE

Apply it well

The situation: A city team has eight months to move resident parking permits online. It will store residents' addresses and licence plates, and take card payments through a gateway.

In month one, the project manager fills in the map with the data protection officer. **Must:** addresses and plates are personal data, so access and retention become requirements. **Agreed:** the gateway must be certified before go-live. Each rule gets an owner and a test.

In the exam: Name two or three real rules, how binding each is, what you built into the plan, who advised you, and what **evidence** you kept.

SENIOR · WORKED EXAMPLE

Design and lead it

The situation: A city is joining 14 online services under one login over 30 months, with a platform supplier, an integration partner and nine owners of old systems.

One map covers all services: each service owner fills in its rows, the data protection officer advises the board, and shared security and accessibility standards go into every contract. The national authority is informed, never escalated to.

In the exam: Show the **system**: who owns the map, how it reaches suppliers and service owners, how rule changes are caught, and the board's trade-offs.

WHERE IT SITS

IPMA · ICB4	PMI · PMBOK® GUIDE 8 · PMP® EXAM	APM · BOK 8 · PMQ EXAM
Element 4.3.3: laws (4.3.3.1), codes of conduct (4.3.3.3); regulators treated as stakeholders	Guide §2.1.6: compliance in Governance; laws as external factors (Standard §2.2.1.2). Exam outline: Business Environment task 2	BoK (APM's Body of Knowledge) §4.6.2 Regulatory environment: track changing laws; §4.6: discretionary standards. PMQ (APM's Project Management Qualification) 15b–15c

Sources: IPMA ICB4 (2015); PMI, PMBOK® Guide, 8th ed.; PMI, PMP® Examination Content Outline (2026); APM Body of Knowledge, 8th ed.; APM, PMQ handbook (v6, 2026)

Key: IPMA = International Project Management Association; ICB4 = IPMA's Individual Competence Baseline (4.3.3 etc.: its competence elements); PMI = Project Management Institute; PMBOK® Guide = PMI's body-of-knowledge guide; PMP® = PMI's Project Management Professional; APM = Association for Project Management. Unofficial study material for IPMA®, PMI® and APM exams. Not affiliated with, endorsed by or approved by IPMA, PMI or APM, and not an accredited or endorsed training provider. IPMA® and IPMA ICB® are registered trademarks of IPMA in Switzerland and other countries. PMI, PMP, CAPM and PMBOK are registered marks of Project Management Institute, Inc. APM is a trade mark of the Association for Project Management. Other marks belong to their owners. PMP® exam facts are from PMI's public PMP® Examination Content Outline (2026); check the current version on pmi.org. APM's qualifications are its own; this series is not an APM Accredited Provider or APM Endorsed. Examples use a fictional city and its projects. Levels (this series' labels): Mid-level = moderately complex projects (IPMA Level C, PMI's PMP®); Senior = complex projects and people (IPMA Level B, APM's Chartered Project Professional).

All episodes, sheets and handouts: pm.fannarmaximus.com · Watch: youtube.com/@fannarmaximus



Scan for the episode